



**Town of Los Altos Hills
City Council Regular Meeting Agenda
Thursday, May 19, 2016 at 5:30 p.m.
Council Chambers, 26379 Fremont Road
Los Altos Hills, California**

NOTICE TO PUBLIC

Any writings or documents provided to a majority of the City Council regarding any item on the open session portion of this agenda will be made available for public inspection in the City Clerk's office located at 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website at www.losaltoshills.ca.gov subject to Staff's ability to post the documents before the meeting.

Revision No. 1 – Monday, May 16, 2016

CALL TO ORDER (5:30 P.M.)

A. Roll Call

PUBLIC COMMENT

CLOSED SESSION

ADJOURN TO CLOSED SESSION

A. **LIABILITY CLAIMS**

Pursuant to California Government Code Section 54956.95

Claimant: Robert and Yosimi Bishop

Agency Claimed Against: Town of Los Altos Hills

ADJOURN CLOSED SESSION

PUBLIC SESSION – (Video Streaming will begin at 6:00 P.M.)

CALL TO ORDER (6:00 P.M.)

A. Roll Call

B. Pledge of Allegiance

REPORT OUT OF CLOSED SESSION

1. **AGENDA REVIEW**

2. PRESENTATIONS AND APPOINTMENTS

- A. Appointment to the Los Altos Hills Finance and Investment Committee
- B. Presentation by Seth Miller, Regional Public Affairs Manager with the Peninsula Division of the League of CA Cities
- C. Presentation by the Open Space Committee Proposing the Town-owned Open Space Parcel at the Corner of Moody Road and Old Snakey be named the Rex Gardiner Open Space (*wording corrected with Revision No. 1*)

3. PRESENTATIONS FROM THE FLOOR

*Persons wishing to address the Council on any subject **not** on the agenda may do so now. Please complete a Speaker Card located on the back table of the Council Chambers and submit it to the City Clerk. Comments are limited to two (2) minutes per speaker. California law prohibits the Council from acting on items that do not appear on the agenda. Under a Resolution previously adopted by the Council, such items can be referred to staff for appropriate action, which may include placement on the next available agenda.*

4. CONSENT CALENDAR

- A. Approval of Regular Meeting Minutes: City Council Regular Meeting – February 18, 2016
- B. Approval of Special Meeting Minutes: City Council Special Meeting – March 7, 2016
- C. Approval of Special Meeting Minutes: City Council Special Meeting – March 21, 2016
- D. Approval of Special Meeting Minutes: City Council Special Meeting – April 6, 2016
- E. Review of Disbursements: March 1, 2016 – March 31, 2016 \$711,960
- F. Review of Disbursements: April 1, 2016 – April 30, 2016 \$547,802
- G. Resolution Approving Changes to the Employee Handbook Pursuant to Recent State Legal Requirements and Risk Management Best Practices (Staff: P. Lin)
- H. Resolution Ordering and Calling for the Holding of a General Municipal Election to be held on Tuesday, November 8, 2016, for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities; and Requesting the Board of Supervisors of the County of Santa Clara to Consolidate said Election Pursuant to Section 10403 of the Elections Code; Providing for Notice of the Election; and Adopting Uniform Policies Pertaining to Candidate Statements and Fees (Staff: D. Padovan)

- I. Resolution Authorizing Renewal of a Professional Services Agreement with Alexander Atkins for the *Our Town* Newsletter (Staff: D. Padovan)
- J. Approval of a Change in Regular Meeting Schedule for the Environmental Initiatives Committee (Staff: D. Padovan)
- K. Approval of a Change in Regular Meeting Schedule for the Community Relations Committee (Staff: D. Padovan)
- L. Letter of Support for State Assembly Bill 1928 (Campos) Which Extends the Deadlines to Establish Landscape Irrigation Equipment Performance Standards (Staff: S. Avila)
- M. Notification of Fast Track Approval: Lands of Sivadasan and Vinod; 12835 Deer Creek Lane; File #41-16-ZP-SD-GD; A request for a Site Development Permit for a new 5,476 square foot single story residence with a 2,345 square foot basement and a swimming pool. CEQA review: Categorical Exemption per section 15303(a) and (e). Staff: S. Avila – **Appeal Deadline: Wednesday, June 1, 2016 at 5:00 p.m.**
- N. Resolution Accepting Dedication of Right-of-Way Easement; Lands of Beliveau; 26270 Purissima Road, Los Altos Hills, CA (Staff: R. Chiu)
- O. Resolution Granting a Pathway Easement; Lands of Farahyar and Brown; 11475 Summit Wood Road, Los Altos Hills, CA (Staff: R. Chiu)
- P. Resolution Approving the First Amendment to the Agreement for Countywide Household Hazardous Waste (HHW) Collection Program (Staff: R. Chiu)
- Q. Adoption of the Updated Sewer System Management Plan (Staff: R. Chiu)
- R. Resolution of Support for the Santa Clara County's Housing Taskforce Resolution (Staff: C. Cahill)
- S. Proclamation Expressing Appreciation for the Vintners Who Participated in the 2015 Vine and Wine Event (Staff: D. Padovan)

5. **PUBLIC HEARINGS**

➤ City Council Ex Parte Contacts Policy Disclosure

- A. Adoption (Second Reading) of Ordinance 562 Amending Sections 10-1.202, 10-1.701 and 10-1.801 and Adding Sections 10-1.706 and 10-1.804 to the Los Altos Hills Municipal Code Prohibiting the Establishment of Medical Marijuana Dispensaries, Medical Marijuana or Cannabis Cultivation, Including Personal Cultivation, and all Commercial Medical Marijuana or Cannabis Operations Within the Town Limits; File

#438-15-MISC (Staff: S. Avila) – *Continued from the February 18, 2016 City Council Meeting*

Motion to Waive Further Reading Motion to Adopt the Ordinance

- B. Consideration of a Permit Modification and Addendum to a Mitigated Negative Declaration for Barron Creek Restoration Project; 26170 and 26240 Fremont Road; File #89-16-PM (Staff-S. Avila)
- C. Introduction of an Annexation of 8.48 Acres Within the Town's Urban Service Area That Includes Six Parcels of Residentially Developed Land on Mora Drive and Mora Glen Drive; File #67-16-MISC (Staff: S. Avila)

6. UNFINISHED BUSINESS

- A. Resolution Awarding of Contract for the 2016 Sanitary Sewer Repair and Replacement Project (Staff: R. Chiu)
- B. Resolution Authorizing the City Manager to Award Contract to Maze & Associates for Audit Services for Fiscal Years Ending June 30, 2016, 2017, and 2018 with an Option to Extend Through 2020 (Staff: P. Lin)

7. NEW BUSINESS

- A. Introduction (First Reading) Approving Revisions to Title 4, Chapter 1 of the Los Altos Hills Municipal Code Relating to Emergency Organization and Function (Staff: M. Hovey)

Motion to Waive Reading Motion to Introduce the Ordinance

- B. Resolution Approving the Town's Fund Balance and Reserve Policy (Staff: P. Lin)

8. REPORTS FROM COMMITTEES, SUB-COMMITTEES, AND COUNCILMEMBERS ON OUTSIDE AGENCIES

- A. Report from the Pathways Subcommittee on the Master Path Mapping Project

9. STAFF REPORTS

- A. City Manager
- B. City Attorney
- C. City Clerk
- D. Planning Director - Report on the Church of the Redeemer Project
- E. Administrative Services Director
- F. Public Works Director

10. COUNCIL INITIATED ITEMS

- A. Request to Provide Direction to the Pathways Committee on a Five-Year Capital Spending Plan (Councilmember Radford)
- B. Selection of Date for the Time Capsule Ceremony (Mayor Harpootlian)
- C. Discussion on Establishing Rules on High Occupancy and Short Term/Vacation Rentals (Vice Mayor Waldeck)

11. ADJOURN

Pursuant to Ordinance No. 506, the Council Meeting shall adjourn no later than 10:00 p.m., unless otherwise approved by a majority of the Councilmembers present.

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk at 650-941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at Town Hall, 26379 Fremont Road and the Los Altos Main Library 72 hours in advance of the meeting. A complete agenda can be found on the Town's webpage: <http://www.losaltoshills.ca.gov>. A complete packet of information is available for inspection during the meeting at the table to the back of the Council Chambers.

The Council may take action on any agenda item in any manner deemed appropriate by Council.